



# THE CLOCKHOUSE SAFEGUARDING POLICY STATEMENT

## PROMOTING A SAFER CHURCH

### 1 Introduction

Safeguarding means protecting people's right to live safely, free from abuse and neglect. It is about people and organisations working together to prevent and stop both the risks and experience of abuse or neglect, while at the same time making sure that the adult's or child's wellbeing is promoted including, where appropriate, having regard to their views, wishes, feelings and beliefs in deciding on any action.

Throughout this policy we use the term adult at risk rather than vulnerable adults to recognise that it is often the situation in which people find themselves which increases vulnerability thereby placing them at risk.

### 2 Statement

The Clockhouse is committed to creating a safe and caring place for all. This means that The Clockhouse recognises that we all play a key role in preventing, detecting, reporting and responding to abuse, neglect or exploitation.

### 3 Aims

This policy represents commitment in working together to safeguard children and adults from abuse, neglect and exploitation. It clarifies the roles and responsibilities of trustees, team, and volunteers in relation to developing their own awareness and skills as well as the policies and procedures that must be followed.

The policy outlines:

- the practice and procedure for trustees within The Clockhouse to contribute to the prevention of the abuse and neglect and
- A clear framework for action including information sharing when abuse is suspected.

### 4 Principles

This Clockhouse has adopted the Church of England Safeguarding Policies and Practice Guidance. In particular, our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.

- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

## 5 Scope

The policy is in respect of The Clockhouse responsibility towards the following clients and/or volunteers:

- Children and young people - legally defined as any person under the age of 18. From this point the terms child or children will be used to refer to this group. (Children Act 2004)
- An 'adult at risk of abuse or neglect with care and support needs' as defined in the Care Act, however, for the purpose of this policy we will use the term vulnerable adult to refer to this group.
- Trustees, team and volunteers of The Clockhouse who come into contact with children or vulnerable adults during the course of their work or volunteering responsibilities.
- Contractors when carrying out work on behalf of The Clockhouse.

## 6 Clockhouse Safeguarding Approach

The Clockhouse will:

- Create a safe and caring place for all.
- Have a named Clockhouse Safeguarding Lead who will work with Trustees and volunteers to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken.
- Display in Clockhouse activities and on the website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following guidance, including notifying statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Following advice from external authorities to support and manage the safe involvement of any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within The Clockhouse church will agree to abide by this policy; and the procedures/guidelines established by this church in response to best practice advice.

## 7 Training

All trustees and Clockhouse leadership team members will familiarise themselves with all The Clockhouse policies and procedures, including safeguarding, during induction.

The Safeguarding Lead will attend safeguarding core training and other relevant training as required.

## 8 Appointment

The Clockhouse appoints Sammy Jordan as the Clockhouse Safeguarding Lead.

The Clockhouse Safeguarding Lead phone number 07905 839861

The Clockhouse appoints Rev Allen Edwards as Deputy Safeguarding Lead

Deputy Safeguarding Lead phone number 07778615524

## 9 Adoption

The following policy statement was agreed via electronic communication December 2025

THIS POLICY WILL BE REVIEWED ANNUALLY

DATE OF NEXT REVIEW AUTUMN 2026